

# Portable Toilet Rentals

## **Introduction General**

The Department of Natural Resources and Conservation (DNRC), Procurement and Contracting Bureau (PCB) has set up annual contracts for the procurement of commodities commonly utilized during DNRC direct or county coop protection wildfires.

These contracts shall be utilized during periods of fire suppression activity that may be considered “non-exigency”.

Non Exigency Example: A fire crew of 50 firefighters has been assigned to a fire. It is anticipated the crew will be on that fire for two weeks. At this point it is known that sack lunches, bottled water, sports drinks and ice will be required each day for the 50 firefighters. In this scenario PCB established contracts will be utilized.

Exigency Example:

A new fire erupts and two initial attack teams are being dispatched immediately. The crews will need sack lunches, bottled water, sports drinks and ice. Under this scenario PCB would expect the crews to procure these items at the location that makes the most logistical sense to speed up the response time and meet the exigency.

## **EMERGENCY EQUIPMENT RENTAL AGREEMENTS (EERA's)**

The DNRC will issue EERA Contracts to the qualified vendors.

**PROCEDURE FOR PLACING ORDERS.** Each time portable toilets are needed, the Governmental employee or representative responsible for ordering will consult the list, phone the vendor who is able to supply at the most economic price (unless exigency circumstances exist as noted above) and inform that vendor of the quantity and arrangements for delivery. If that vendor is unable to meet the requirements, the next vendor on the list will be contacted etc. The next time the service is required, the same process will be followed.

## **SPECIFICATIONS:**

### **1.0 Portable Toilets:**

1.10 Storage tanks must be a minimum of 35 gallons with no leaks.

- 1.11 Doors must be securely fastened to the frame.
- 1.12 Door must have an "IN USE" sign when latched from the inside.
- 1.13 Floors shall be solid and secured to the side-walls.
- 1.14 Air stacks for ventilation shall be one-piece construction.
- 1.15 Urinals shall not be cracked or leak and shall drain into the holding tank.
- 1.16 Toilet seats shall be made of a plastic substance for easy cleaning.
- 1.17 Toilet seats shall be two pieces, one of plastic to sit upon and a plastic lid to cover seat with toilet seat tight to container holder.
- 1.18 Toilet paper holder shall be present in all toilets with a minimum capacity of two rolls.
- 1.19 Owner's name shall be stenciled on two visible sides of the toilet and must include a numbering system for accountability and financial documentation.

**2.0 Service Calls - Includes cleaning and pumping. Schedule will be on an as needed basis or as scheduled at the time of hire.**

**2.1 Cleaning**

- 2.1.1 Acceptably cleaned toilets will have no objectionable odors. Toilet bowls and urinals shall be clean, without soap films, scratches, corrosion and incrustations; edges, crevices, traps, holes and rims will be clean.

Disinfectants will be used on toilet bowls and other fixtures.

**All restroom cleaning supplies are contractor's responsibility.**

- 2.1.2 Refill Toilet Paper

**Supplying toilet paper is solely the contractor's responsibility.**

- 2.1.3 Wash Toilet Walls and Door(s)

Partitions, walls and doors shall be clean and free of streaks and markings.

- 2.1.4 Clean Toilet Floors

All must be swept, mopped and free from spots, streaks, marks, dust, dirt and debris, even in corners. The immediate areas around the urinals and toilets must be well scrubbed with disinfectant.

## **2.2 Pumping**

**For service calls, mileage shall be paid from the vendor's base or lodging point to the toilet location and return to one of the above via dump station.**